No.

FM:CO4-2-11

Edit the time   08
Effective date 31 Oct 2008

Confirmation of Submitting the Report Form

JOB NO. ☐☐-☐☐-☐☐-☐☐☐

(Contributor: Students)

Instructions

Please write a submission confirmation form. performance report (Work Term Report) before attending the interview and submitting it to advisor for signature ในขณะที่รับการสัมภาษณ์ To certify that students have submitted the report successfully. and send this form (FM:CO4-2-11) to CCECD after completing the interview activities from advisors.

To: **The Director of the Center for Cooperative Education and Career Development**

Student's Name _____Student ID_____

Institute_____ School_____

Job Training at workplace:

(in Thai or in English)_____

I would like to inform that they have sent Cooperative Education Performance Report

(Report Topic) (in Thai or in English)

_____

already given to the cooperative education advisors.

(Signature)...

(_____)

Co-op Student

Date..

Student has submitted the report successfully

(Signature)...

(_____)

Advisor

วันที่...

For co-op officials only
--   *Date* _____

Please return to CCECD after completing the interview activities from advisors.

THE CENTER FOR COOPERATIVE EDUCATION & CAREER DEVELOPMENT

SURANAREE UNIVERSITY OF TECHNOLOGY

No.

FM:CO4-2-12

Edit the time   08

Effective date 31 Oct 2008

Operation details Form

JOB NO.

(Contributor: <u>Students</u> who just got back from their job training)

Instructions

Please write in BLOCK letters and submit to CCECD after finishing your job training and you are already back to Suranaree University of Technology.

To: The Director of the Center for Cooperative Education and Career Development

Student's Name _____

Student ID_____

Institute_____ School_____

Job Training at workplace:

(in Thai or in English)_____

Title_____ I would like to inform Workplace Information

Job Description (Students should seek the advise of their co-op advisor before writing to ensure the accuracy of the information or see the samples.)

_____

_____

_____

_____

_____

Report Topic

(Thai)_____

(English) _____

(Signature)...

(_____)

Co-op Student

Date...

For co-op officials only

....

Date _____

Please return to CCECD after returning from the workplace.